

BAXTER COUNTY QUORUM COURT AGENDA

JUNE 2, 2026

THE BAXTER COUNTY QUORUM COURT WILL MEET FOR REGULAR SESSION ON **TUESDAY, JUNE 2, 2026 AT 5:30 PM** IN THE 2ND FLOOR COURTROOM OF THE COURTHOUSE, WITH JUDGE KEVIN LITTY PRESIDING.

- CALL TO ORDER
 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
 - ROLL CALL
 - DISPOSITION OF MINUTES FROM PREVIOUS MEETING
 - TREASURER'S REPORT – JENAY MIZE
 - COMMITTEE REPORTS:
 - PRESENTATION – TAYLOR CARMICHAEL, BAXTER COUNTY AIRPORT
 - OLD BUSINESS
 - NEW BUSINESS
1. AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS IN THE AMOUNT OF \$18,660.00 RECEIVED IN THE MONTH OF APRIL TO THE SHERIFF'S OFFICE 2026 BUDGET.
 2. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$7,248.00 FROM COUNTY GENERAL FUND (1000) INTO BUILDING AND GROUNDS 2026 BUDGET.
 3. AN ORDINANCE RENAMING THE AVIATION RESERVE FUND (1803) TO THE AVIATION FUND (1803) AND TO APPROPRIATE FUNDS IN THE AMOUNT OF \$46,000.00 INTO THE AVIATION FUND 2026 BUDGET.
 4. AN ORDINANCE TO ESTABLISH RECYCLING GRANT FUND (3515) AND APPROPRIATE \$180,000.00 INTO 2026 BUDGET; AND TO DECLARE AN EMERGENCY.
 5. AN ORDINANCE TO ESTABLISH ANNEX BUILDING FUND (4802) AND TRANSFER \$5,000,000.00 FROM COUNTY GENERAL INVESTMENT FUND (1003) INTO 2026 BUDGET; AND TO DECLARE AN EMERGENCY.
 6. A RESOLUTION EXPRESSING SUPPORT FOR THE APPLICATION FOR AN AUTOMATED RECORDS SYSTEM GRANT BY THE BAXTER COUNTY & CIRCUIT CLERK, AS THE EX-OFFICIO RECORDER.
- ANNOUNCEMENTS: SHERIFF – PRESENTATION OF DEPUTY RECOGNITION
 - ADJOURNMENT

APPROPRIATION ORDINANCE NO. 2026 - _____

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS IN THE AMOUNT OF \$18,660.00 RECEIVED IN THE MONTH OF APRIL TO THE SHERIFF'S OFFICE 2026 BUDGET.

Article 1. Affirmation: This court affirms that the Baxter County Sheriff's Office has collected the following fees, reimbursements and donations in excess of the anticipated budgeted revenue amount in the month of April 2026:

\$ 75.00	received from DWI Fines from District Court
\$ 2,534.59	received from Act 770 Fees
\$ 2,810.06	received for Installment Fees
\$ 75.00	received VIN Checks
\$ 220.00	received for Retired Law Enforcement Qualification (Cash & Check)
\$ 200.00	received Animal Adoption (Cash)
\$ 128.00	received for Donation (Cash)
\$ 50.00	received for Animal Claim (Cash)
\$ 309.47	reimbursement Inmates' Medical
\$ 426.18	reimbursement Inmate Prescriptions (Sent from BXSO to Treasurer's Office)
\$ 20.00	reimbursement Court Ordered Restitution (Check)
\$ 369.66	reimbursement (Check)
\$11,442.04	reimbursement (Check)

Article 2. Designation: There are sufficient funds available for said transfers.

Article 3. Appropriation: It is necessary for the Clerk's Office to appropriate said monies totaling **\$18,660.00** to the appropriate line items in the Sheriff's Office 2026 budgets.

There is hereby appropriated from the 2026 County General Fund (#1000) **\$14,346.63** for the following designated expenditures:

\$ 2,609.59	to GL# 1000-0400-2001 (Sheriff: General Supplies)
\$ 75.00	to GL# 1000-0400-2007 (Sheriff: Fuel, Oil & Lubricant)
\$ 11,442.04	to GL# 1000-0400-2023 (Sheriff: Parts & Repairs)
\$ 220.00	to GL# 1000-0400-3101 (Sheriff: Training & Education)

There is hereby appropriated from the 2026 Animal Control Fund (#1800) **\$378.00** for the following designated expenditures:

\$ 378.00	to GL# 1800-0191-2001 (Animal Control: General Supplies)
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There is hereby appropriated from the 2026 Sheriff's Special Projects Fund (#3400) \$2,810.06 for the following designated expenditures:

\$ 2,810.06 to GL# 3400-0400-3003 (Sheriff's Projects: Computer Services)

There is hereby appropriated from the 2026 County Jail Fund (#3401) \$1,125.31 the following designated expenditures:

\$ 426.18 to GL# 3401-0418-2004 (Jail: Medicine & Drugs)

\$ 369.66 to GL# 3401-0418-2005 (Jail: Food)

\$ 20.00 to GL# 3401-0418-2023 (Jail: Parts & Repairs)

\$ 309.47 to GL# 3401-0418-3006 (Jail: Med, Den & Hosp)

Article 4. Effective Date: This appropriation ordinance shall be effective immediately upon its passage by the quorum court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2026 –

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$7,248.00 FROM COUNTY GENERAL FUND (1000) INTO BUILDING AND GROUNDS 2026 BUDGET.

Article 1. Affirmation: Following the sale of county vehicles at Walker’s Auction Service on May 5, 2026, it is necessary to allocate funds in the amount of \$7,248.00 into the Building and Grounds 2026 Budget for department use as authorized.

Article 2. Designation: There are sufficient funds available for said appropriation.

Article 3. Appropriation: The Quorum Court authorizes the Baxter County Clerk’s Office to make the following appropriation:

\$ 7,248.00 to #1000-0111-2023 (Parts & Repairs)

Article 4. Effective Date: This appropriation ordinance shall be effective immediately upon its passage by the quorum court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2026 –

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE RENAMING THE AVIATION RESERVE FUND (1803) TO THE AVIATION
FUND (1803) AND TO APPROPRIATE FUNDS IN THE AMOUNT OF \$46,000.00 INTO THE
AVIATION FUND 2026 BUDGET.

Article 1. Affirmation: The Aviation Reserve Fund name change to Aviation Fund is necessary to ensure clarity in county financial records and to properly identify the funds intended use for aviation operations, improvements, and related activities. The Baxter County Sheriff's Office has requested an appropriation of \$46,000.00 into the Aviation Fund 2026 Budget for aviation training.

Article 2. Designation: There are sufficient funds available for said appropriation.

Article 3. Appropriation: The Quorum Court authorizes the Clerk's Office to appropriate funds in the amount of \$46,000.00 into Aviation Fund (1803) and make the following appropriations:

- \$ 1,000.00 to GL #1803-0400-2001 (General Supplies)
- \$ 1,000.00 to GL #1803-0400-2002 (Small Equipment)
- \$ 4,000.00 to GL #1803-0400-2002 (Fuel, Oil and Lubricants)
- \$ 1,000.00 to GL #1803-0400-2023 (Parts & Repairs)
- \$ 1,000.00 to GL #1803-0400-3009 (Other Prof Svcs)
- \$ 6,000.00 to GL #1803-0400-3053 (Fleet Insurance)
- \$ 2,000.00 to GL #1803-0400-3094 (Meals & Lodging)
- \$ 30,000.00 to GL #1803-0400-3103 (Training & Education)

Article 4. Effective Date: This appropriation ordinance shall be effective immediately upon its passage by the quorum court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: Budget Committee

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

EMERGENCY ORDINANCE NO. 2026 - _____

BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO ESTABLISH RECYCLING GRANT FUND (3515) AND TO APPROPRIATE \$180,000.00; AND TO DECLARE AN EMERGENCY.

Article 1. Affirmation. There is a need to establish a Recycling Grant Fund on the books of the County to track expenditures and to appropriate funds from the Ozark Mountain Solid Waste District grant funds. This Quorum Court recognizes and affirms the need for such a fund to properly account for and control all such expenditures made by Baxter County Day Services/Recycling Center.

Article 2. Establishment of Fund. There is hereby created on the books of the Baxter County Treasurer and the Baxter County Clerk, a fund to be known as the Recycling Grant Fund with a fund number of (3515) as assigned by the Baxter County Treasurer. Revenue funds in the amount of \$180,000.00 will be appropriated into the 2026 budget.

Article 3. Operation of Fund. The Recycling Grant Fund is subject to all the normal county budgeting, appropriation and expenditure regulations of Title 14 of the Arkansas Code Annotated (ACA) and the County's Financial Management System, implemented in accordance with ACA § 14-21-101. Proper records and documentation will be maintained for audit purposes.

Article 4. Appropriation. The Quorum Court authorizes the Clerk's Office to appropriate funds in the amount of \$180,000.00 into the Recycling Grant Fund (3515) and make the following appropriations:

- \$11,000.00 to GL #3515-0138-2002 (Small Equipment)
- \$90,000.00 to GL #3515-0138-4004 (Machinery & Equipment)
- \$79,000.00 to GL #3515-0138-4005 (Purchase of Vehicle)

Article 5. Emergency Clause. To properly track appropriated expenditures, for this grant for the Baxter Day Service/Recycling Center, it is found by this Quorum Court that the establishment of the Recycling Grant Fund is in the best interest Baxter County. Therefore, an emergency is declared to exist and this ordinance shall be in full force and effect from the date of passage and approval.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

EMERGENCY ORDINANCE NO. 2026 - _____

BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO ESTABLISH THE ANNEX BUILDING FUND (4802) AND TO APPROPRIATE \$5,000,000.00; AND TO DECLARE AN EMERGENCY.

Article 1. Affirmation. There is a need to establish an Annex Building Fund on the books of the County to track expenditures and to appropriate funds for the construction of the new Annex Building. This Quorum Court recognizes and affirms the need for such a fund to properly account for and control all such expenditures.

Article 2. Establishment of Fund. There is hereby created on the books of the Baxter County Treasurer and the Baxter County Clerk, a fund to be known as the Annex Building Fund with a fund number of (4802) as assigned by the Baxter County Treasurer. Revenue funds in the amount of \$5,000,000.00 will be appropriated into the 2026 budget.

Article 3. Operation of Fund. The Annex Building Fund is subject to all the normal county budgeting, appropriation and expenditure regulations of Title 14 of the Arkansas Code Annotated (ACA) and the County's Financial Management System, implemented in accordance with ACA § 14-21-101. Proper records and documentation will be maintained for audit purposes.

Article 4. Transfer of Funds. The County Treasurer is authorized to transfer \$5,000,000.00 from County General Investment Fund (1003) into the Annex Building Fund (4802).

Article 5. Appropriation. The Quorum Court authorizes the Clerk's Office to appropriate funds in the amount of \$5,000,000.00 in the Annex Building Fund (4802) 2026 Budget and make the following appropriations:

\$ 260,000.00 to GL #4802-0111-3004 (Engineering & Architect)

\$4,240,000.00 to GL #4802-0111-4006 (Construction in Progress)

Article 6. Emergency Clause. To properly track appropriate expenditures, for the Annex Building construction it is found by this Quorum Court that the establishment of the Annex Building Fund is in the best interest Baxter County. Therefore, an emergency is declared to exist, and this ordinance shall be in full force and effect from the date of passage and approval.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

RESOLUTION NO. 2026 - ____

A RESOLUTION EXPRESSING SUPPORT FOR THE APPLICATION FOR AN AUTOMATED RECORDS SYSTEM GRANT BY THE BAXTER COUNTY & CIRCUIT CLERK, AS THE EX-OFFICIO RECORDER.

BE IT RESOLVED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, THAT:

WHEREAS, Baxter County is a Class 4 county in the State of Arkansas, and is therefore eligible to apply for a grant from the Automated Records System Fund managed by the Association of Arkansas Counties and administered by the Automated Records Systems Fund Committee; and

WHEREAS, the current Land Records Management System used by the Baxter County & Circuit Clerk's Office is inadequate for the long-term preservation, security, and accessibility of county land records; and

WHEREAS, the Baxter County & Circuit Clerk's Office has a statutory duty to permanently maintain the county's land records; and

WHEREAS, the Baxter County & Circuit Clerk is applying for an Automated Records Systems Fund Grant to be used to offset the cost of a new land records management system, which will ultimately result in the preservation of Baxter County's records for generations to come; and

WHEREAS, this project will help secure continuity of operations and permanent accessibility to the land records of Baxter County; and

WHEREAS, the Baxter County Quorum Court recognizes the necessity of replacing the system to ensure compliance with statutory recordkeeping obligations;

NOW THEREFORE BE IT RESOLVED, that the Baxter County Quorum Court expresses full support for the County Recorder's application for an Automated Records System Grant. We resolve that any approved grant funds will be credited to a fund created on the books of the County Treasurer to be known as the Automated Records System Grant Fund. This Court further resolves that the funds will be expended in compliance with the grant application and will be used during the time frame allowed and that the Certification of Completion will be filed in a timely manner by the County Judge and County & Circuit Clerk/Recorder.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____