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CANDA REESE

CIRCUIT CLERK

BY: LISA PEMBERTON

DEPUTY

JOURNAL OF PROCEEDINGS

8 Pages

May 5, 2026

**BAXTER COUNTY QUORUM COURT
JOURNAL OF PROCEEDINGS**

The Baxter County Quorum Court met in regular session at 5:30 PM in the Baxter County Courtroom with County Judge Kevin Litty presiding. Members present were: Cameron Davis, Eddie Griffin, Lisa House, Mike McDonald, Bob Nault, Eric Payne, Rick Steiner, Dirk Waldrop and Shannon Walker. Justices Edge and Frank were not in attendance. The meeting began with a moment of silence and the Pledge of Allegiance.

Judge Litty asked if there were any additions or corrections to the minutes of the April meeting. Justice Nault moved that the minutes be approved as submitted. Justice Griffin seconded the motion. All voted in favor.

Reports:

County Treasurer Jenay Mize provided the Court with the Treasurer's report. Treasurer Mize also referred to the 2024 Audit Report for Baxter County. She stated that the report was finalized in April 2026 and there were no reportable findings.

Justice Waldrop reported on the April 23rd meeting of the Personnel Committee.

Justice Davis reported on the April 23rd meeting of the Budget Committee.

The minutes for the above meeting will be attached to this Journal of Proceedings.

Presentation:

Justice Waldrop reported on the April 18th meeting of the Arkansas Quorum Courts Association.

Old Business:

None

New Business:

Ordinance #2026-15, AN ORDINANCE ADOPTING REVISIONS AND ADDITIONS TO THE BAXTER COUNTY PERSONNEL POLICY AND THE BAXTER COUNTY SHERIFF'S OFFICE PERSONNEL POLICY,

was sponsored by the Personnel Committee and read by title only by the Clerk. Justice Waldrop moved to adopt the ordinance, seconded by Justice House. Being no discussion, the roll was called. Voting YEA: Justices Davis, Griffin, House, McDonald, Nault, Payne, Steiner, Waldrop and Walker. The motion passed and Ordinance #2026-15 was adopted with a vote of 9 YEA, 0 NAY.

Ordinance #2026-16, AN ORDINANCE TO ESTABLISH THE RATE OF PAY AND REIMBURSEMENT FOR JURY SERVICES; TO ASSIGN RESPONSIBILITY FOR APPLYING FOR REIMBURSEMENT FROM THE STATE; AND OTHER PURPOSES was sponsored by the Personnel Committee and Budget Committee and read by title only by the Clerk. Justice Waldrop moved to adopt the ordinance, seconded by Justice Walker. Being no discussion, the roll was called. Voting YEA: Justices Griffin, House, McDonald, Nault, Payne, Steiner, Waldrop, Walker and Davis. The motion passed and Appropriation Ordinance #2026-16 was adopted with a vote of 9 YEA, 0 NAY.

Ordinance #2026-17, AN ORDINANCE AMENDING ORDINANCE NO. 2013-59: (AN ORDINANCE ESTABLISHING THE COMPENSATION TO BE PAID TO MEMBERS OF THE BAXTER COUNTY BOARD OF EQUALIZATION.) TO UPDATE COMPENSATION RATE FOR MEMBERS OF THE BOARD OF EQUALIZATION was sponsored by the Personnel Committee and Budget Committee and read by title only by the Clerk. Justice Waldrop moved to adopt the ordinance, seconded by Justice McDonald. After a brief discussion, the roll was called. Voting YEA: Justices House, McDonald, Nault, Payne, Steiner, Waldrop, Walker, Davis and Griffin. The motion passed and Ordinance #2026-17 was adopted with a vote of 9 YEA, 0 NAY.

Appropriation Ordinance #2026-18, AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS IN THE AMOUNT OF \$10,859.66 RECEIVED IN THE MONTH OF MARCH TO THE SHERIFF'S OFFICE 2026 BUDGET was sponsored by Justice House and read by title only by the Clerk. Justice Nault moved to adopt the ordinance, seconded by Justice Davis. Being no discussion, the roll was called. Voting YEA: Justices McDonald, Nault, Payne, Steiner, Waldrop, Walker, Davis, Griffin and House. The motion passed and Appropriation Ordinance #2026-18 was adopted with a vote of 9 YEA, 0 NAY.

Appropriation Ordinance #2026-19, AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$21,000.00 FROM COUNTY GENERAL FUND (1000) INTO THE PROSECUTING ATTORNEY 2026 BUDGET was sponsored by Justice Griffin and read by title only by the Clerk. Justice Griffin moved to adopt the ordinance, seconded by Justice House. Being no discussion, the roll was called. Voting YEA: Justices Nault, Payne, Steiner, Waldrop, Walker, Davis, Griffin, House and McDonald. The motion passed and Appropriation Ordinance #2026-19 was adopted with a vote of 9 YEA, 0 NAY.

Appropriation Ordinance #2026-20, AN ORDINANCE APPROPRIATING CARRYOVER FUNDS IN THE AMOUNT OF \$41,000.00 FROM COUNTY GENERAL FUND (1000) INTO THE BUILDING AND GROUNDS 2026 BUDGET was sponsored by the Budget Committee and read by title only by the Clerk. Justice Nault moved to adopt the ordinance, seconded by Justice Griffin. Being no discussion, the roll was called. Voting YEA: Justices Payne, Steiner, Waldrop, Walker, Davis, Griffin, House, McDonald and Nault. The motion passed and Appropriation Ordinance #2026-20 was adopted with a vote of 9 YEA, 0 NAY.

Appropriation Ordinance #2026-21, AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$30,746.70 FOR A TEMPORARY FULL-TIME DEPUTY TREASURER IN THE COUNTY TREASURER'S OFFICE was sponsored by the Personnel Committee and Budget Committee and read by title only by the Clerk. Justice Walker moved to adopt the ordinance, seconded by Justice House. Being no discussion, the roll was called. Voting YEA: Justices Steiner, Waldrop, Walker, Davis, Griffin, House, McDonald, Nault and Payne. The motion passed and Appropriation Ordinance #2026-21 was adopted with a vote of 9 YEA, 0 NAY.

Appropriation Ordinance #2026-22, AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$15,500.00 FROM THE ROAD AND BRIDGE FIND (2000) INTO THE ROAD AND BRIDGE 2026 BUDGET was sponsored by Justice Griffin and read by title only by the Clerk. Justice Griffin moved to adopt the ordinance, seconded by Justice McDonald. Being no discussion, the roll was called. Voting YEA: Justices Waldrop, Walker, Davis, Griffin, House, McDonald, Nault, Payne and Steiner. The motion passed and Appropriation Ordinance #2026-22 was adopted with a vote of 9 YEA, 0 NAY.

Resolution #2026-6, A RESOLUTION AUTHORIZING THE REQUEST OF DESTRUCTION OF OLD DISTRICT COURT RECORDS, was sponsored by Justice Griffin, and read in its entirety by the Clerk. Justice Walker moved to adopt the resolution, seconded by Justice Nault. Being no discussion, the roll was called. Voting YEA: Justices Walker, Davis, Griffin, House, McDonald, Nault, Payne, Steiner and Waldrop. The motion passed and Resolution #2026-6 was adopted with a vote of 9 YEA, 0 NAY.

Resolution #2026-7, A RESOLUTION CONFIRMING THE APPOINTMENTS OF KEN SELDON AND LINDSEY OLIVER BY THE COUNTY JUDGE TO THE MIDWAY FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS, was sponsored by Justices Frank and House, and read in its entirety by the Clerk. Justice House moved to adopt the resolution, seconded by Justice Walker. Being no discussion, the roll was called. Voting YEA: Justices Davis, Griffin, House, McDonald, Nault, Payne, Steiner, Waldrop and Walker. The motion passed and Resolution #2026-7 was adopted with a vote of 9 YEA, 0 NAY.

Resolution #2026-8, A RESOLUTION CONFIRMING THE APPOINTMENT OF MIKE PAPINEAU AND THE RE-APPOINTMENTS OF SCOTT TABOR AND KEITH STOKES BY THE COUNTY JUDGE TO THE TRACY AREA FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS, was sponsored by Justice Griffin, and read in its entirety by the Clerk. Justice Davis moved to adopt the resolution, seconded by Justice Griffin. Being no discussion, the roll was called. Voting YEA: Justices Griffin, House, McDonald, Nault, Payne, Steiner, Waldrop, Walker and Davis. The motion passed and Resolution #2026-8 was adopted with a vote of 9 YEA, 0 NAY.

Resolution #2026-9, A RESOLUTION CONFIRMING THE RE-APPOINTMENT OF RUDY DEDMAN BY THE COUNTY JUDGE TO THE GROVER TOWNSHIP FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS, was sponsored by Justice Frank, and read in its entirety by the Clerk. Justice Walker moved to adopt the resolution, seconded by Justice McDonald. Being no discussion, the roll was called. Voting YEA: Justices House, McDonald, Nault, Payne, Steiner, Waldrop, Walker, Davis and Griffin. The motion passed and Resolution #2026-9 was adopted with a vote of 9 YEA, 0 NAY.

Resolution #2026-10, A RESOLUTION CONFIRMING THE APPOINTMENTS OF BRIAN ADES AND BAILEY BODENHAMER AND THE RE-APPOINTMENT OF TOM MIDDLETON TO THE BAXTER COUNTY EQUALIZATION BOARD, was sponsored by Justice House, and read in its entirety by the Clerk. Justice Nault moved to adopt the resolution, seconded by Justice Steiner. Being no discussion, the roll was called. Voting YEA: Justices McDonald, Nault, Payne, Steiner, Waldrop, Walker, Davis, Griffin and House. The motion passed and Resolution #2026-10 was adopted with a vote of 9 YEA, 0 NAY.

Announcement and Public Comments:

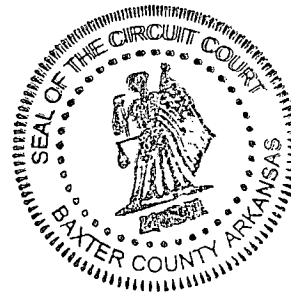
Adjournment:

Being no further business before the Court, Justice Waldrop moved that the Baxter County Quorum Court adjourn at 6:00 PM, until the next scheduled meeting of June 2nd, 2026 at 5:30 PM in the Baxter County Courtroom, which is located at the Baxter County Courthouse, #1 East 7th Street, Mountain Home, Arkansas. Justice Nault seconded. The motion passed with a unanimous vote, and the meeting was adjourned.

SIGNED AND SEALED THIS 2nd DAY OF June, 2026.

Canda Reese

CANDA J. REESE, BAXTER COUNTY AND CIRCUIT CLERK



Baxter County Personnel Committee Minutes

Thursday, April 23, 2026 @ 3:30 pm
3rd Floor Conference Room of the Courthouse

Attendees:

Dirk Waldrop
Dennis Frank
Cameron Davis
Eddie Griffin
Judge Kevin Litty

The Personnel Committee was called to order at 3:30 pm by Chairman Dirk Waldrop. A quorum was declared with all members in attendance except for Lisa House.

Approval of Minutes - A motion was made by Cameron Davis to approve the minutes from the July 23, 2025, meeting as written with a second from Eddie Griffin. All were in favor and the motion passed unanimously.

Human Resources - Director Kailee Willis presented revisions and additions to the Baxter County Personnel Policy and the Baxter County Sheriff's Office Personnel Policy to the Personnel Committee. Approval is requested for the addition of an AI Policy, revisions to Holiday Leave and Sick Leave Policies in the Baxter County Personnel Policy and the Baxter County Sheriff's Office Personnel Policy and revision of the Military Leave Policy for the Baxter County Personnel Policy. After discussion, Cameron Davis made a motion to approve the request for revisions and additions to the Baxter County Personnel Policy and the Baxter County Sheriff's Office Personnel Policy, with a second from Dennis Frank. All were in favor and the motion passed unanimously.

County & Circuit Clerk - Canda Reese presented a proposal to the Personnel Committee to increase the members of the Board of Equalization per diem from \$100.00 per meeting that was set in 2013 to \$125.00 per meeting to be in line with other counties and boards. After discussion, Eddie Griffin made a motion to approve the increase to the per diem for the Board of Equalization members to \$125.00 per meeting, with a second from Dennis Frank. All were in favor and the motion passed unanimously. Canda Reese also presented a proposal for an increase in compensation from \$20.00 to \$25.00 per day for Jurors who are summoned and appear but are not selected and no longer pay mileage. After discussion, Dennis Frank made a motion to approve the increase to \$25.00 a day for Jurors who are summoned and appear, and to no longer pay mileage, with a second from Eddie Griffin. All were in favor and the motion passed unanimously.

County Treasurer – Jenay Mize is requesting approval from the Personnel Committee for a temporary full-time Deputy Treasurer position in the Treasurer's Office from 6/28/2026 thru 12/31/2026 to allow

for training due to the current Chief Deputy Treasurer leaving at the end of this year. After discussion, Cameron Davis made a motion to approve the addition of a temporary full-time Deputy Treasurer position in the Treasurer's Office from 6/28/2026 through 12/31/2026 with a second from Eddie Griffin. All were in favor and the motion passed unanimously.

Next Meeting - TBD

Adjournment – Dennis Frank made motion to adjourn with a second from Eddie Griffin. The meeting adjourned at 3:50 pm.

Respectfully submitted,
Trish Beck, County Administrator
Baxter County Judge's Office

BAXTER COUNTY BUDGET COMMITTEE MINUTES

Thursday, April 23, 2026, at 4:30 pm
3rd Floor Conference Room

Attendees:

Dennis Frank
Cameron Davis
Maryanne Edge
Shannon Walker
Eddie Griffin
Kevin Litty, Judge

The meeting was called to order at 4:30 pm by Chairman Dennis Frank and a quorum was declared with all members present.

Minutes - A motion was made by Maryanne Edge to approve the minutes from the March 12, 2026, meeting as written, with a second from Shannon Walker. All were in favor, and the minutes were approved unanimously.

Treasurer's Office - Treasurer Jenay Mize is requesting approval from the Budget Committee to fund a temporary full-time Deputy Treasurer position in the Treasurer's Office from 6/28/26 thru 12/31/26 to train a new employee when the current Chief Deputy Treasurer leaves at the end of this year. After discussion, Eddie Griffin made a motion to approve the temporary full-time Deputy Treasurer position and send to the full Quorum Court for approval, with a second from Maryanne Edge. All were in favor and the motion passed unanimously.

Sheriff's Office – Sheriff John Montgomery is requesting approval for funds in the amount of \$41,000.00 to repair a retaining wall and install new fencing at the Sheriff's Office. After discussion Cameron Davis made a motion to approve funding the repair to the retaining wall and installation of fencing at the Sheriff's Office and send it to the full Quorum Court for approval, with a second from Shannon Walker. All were in favor and the motion passed unanimously. Sheriff Montgomery is also requesting the Budget Committee approve the transfer of \$46,000.00 from the Aviation Reserve Fund (1803) into a new budget named Aviation Fund to pay for the cost of training a new helicopter pilot. After lengthy discussion Cameron Davis made a motion to approve the transfer of \$46,000.00 from the Aviation Reserve Fund into the new Aviation Budget for the purpose of training a new helicopter pilot and send to the full Quorum Court for approval, with a second from Maryanne Edge. All were in favor and the motion passed unanimously.

Next Meeting – TBA

Adjournment - Maryanne Edge made a motion to adjourn with a second from Shannon Walker. All were in favor and the meeting adjourned at 5:03 pm

Respectfully submitted,

Trish Beck
Baxter County Judge's Office