

BAXTER COUNTY QUORUM COURT AGENDA

OCTOBER 1, 2024

THE BAXTER COUNTY QUORUM COURT WILL MEET FOR REGULAR SESSION ON TUESDAY, OCTOBER 1, 2024 AT 6:00 PM IN THE 2ND FLOOR COURTROOM OF THE COURTHOUSE, WITH JUDGE KEVIN LITTY PRESIDING.

- CALL TO ORDER
- DISPOSITION OF MINUTES FROM PREVIOUS MEETING
- TREASURER REPORT
- COMMITTEE REPORTS: Personnel Committee – Dirk Waldrop & Economic Development Committee – Cameron Davis
- PRESENTATION: Extension Office – Brad Runsick
- OLD BUSINESS
 1. (2ND READING) AN ORDINANCE AMENDING ORDINANCE NO. 2013 – 15: (AN ORDINANCE ESTABLISHING AN ELECTRONIC WARRANTS TRANSFER (DIRECT DEPOSIT) SYSTEM DIRECTLY INTO PAYEES' ACCOUNTS IN FINANCIAL INSTITUTIONS IN PAYMENT OF ANY ACCOUNT ALLOWED AGAINST THE COUNTY; AND PROVIDING AUTHORIZATION FOR INTERNET BANKING) TO INCLUDE REQUIRING ALL BAXTER COUNTY EMPLOYEES TO BE PAID BY ELECTRONIC WARRANTS TRANSFER (DIRECT DEPOSIT) SYSTEM DIRECTLY INTO THE PAYEES' ACCOUNTS IN FINANCIAL INSTITUTIONS.
- NEW BUSINESS
 1. AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS IN THE AMOUNT OF \$29,544.66 RECEIVED IN THE MONTH OF AUGUST TO THE SHERIFF'S OFFICE 2024 BUDGET.
 2. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$190,000.00 FROM ADDITIONAL MOTOR FUEL TAX FUND (#2003) INTO THE ADDITIONAL MOTOR FUEL TAX 2024 BUDGET.
 3. AN ORDINANCE TO CHANGE THE NAME OF ANIMAL CONTROL TO ANIMAL CONTROL/SHELTER.
 4. AN ORDINANCE ADOPTING REVISIONS AND ADDITIONS TO THE BAXTER COUNTY PERSONNEL POLICY AND TO THE BAXTER COUNTY SHERIFF'S OFFICE POLICY.
 5. A RESOLUTION CONFIRMING THE APPOINTMENT OF JULIE MOODY AND THE RE-APPOINTMENTS OF CAROL PIOR AND MARC MONTE BY THE COUNTY JUDGE TO THE RODNEY VOLUNTEER FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.
 6. A RESOLUTION CONFIRMING THE APPOINTMENT OF JAMES PRESLEY AND THE RE-APPOINTMENT OF LARRY MCCORMICK BY THE COUNTY JUDGE TO THE HENDERSON VOLUNTEER FIRE DEPARTMENT BOARD OF COMMISSIONERS.
 7. A RESOLUTION CONFIRMING THE APPOINTMENT OF JOHN VANDERWERF, ANGELA PARNELL, TERRY MARTIN AND ELLIOT GOLDMAN BY THE COUNTY JUDGE TO THE NORFORK VOLUNTEER FIRE DEPARTMENT BOARD OF COMMISSIONERS.
 8. A RESOLUTION CONFIRMING THE RE-APPOINTMENTS OF RICK WILLIAMSON, JEFF DEAN AND ROGER BURESH BY THE COUNTY JUDGE TO THE MOUNTAIN HOME RURAL FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.
- ANNOUNCEMENTS:
- ADJOURNMENT

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE AMENDING ORDINANCE NO. 2013-15: (AN ORDINANCE ESTABLISHING AN ELECTRONIC WARRANTS TRANSFER (DIRECT DEPOSIT) SYSTEM DIRECTLY INTO PAYEES' ACCOUNTS IN FINANCIAL INSTITUTIONS IN PAYMENT OF ANY ACCOUNT ALLOWED AGAINST THE COUNTY; AND PROVIDING AUTHORIZATION FOR INTERNET BANKING) TO INCLUDE REQUIRING ALL BAXTER COUNTY EMPLOYEES TO BE PAID BY ELECTRONIC WARRANTS TRANSFER (DIRECT DEPOSIT) SYSTEM DIRECTLY INTO THE PAYEES' ACCOUNTS IN FINANCIAL INSTITUTIONS.

Article 1: Affirmation. The Baxter County Quorum Court finds it necessary to require all Baxter County Employees to be paid by Electronic Warrants Transfer (Direct Deposit) system directly into the payees' accounts in financial institutions.

Section 1. Effective January 1, 2025, all Baxter County Employees shall be required to accept payment of salary or wages by electronic warrants transfer. The electronic warrants transfer shall be made in the form of a direct deposit of funds to the account of the beneficiary of such payment in any financial institution equipped for electronic fund transfers, provided that such financial institution is designated in writing by such beneficiary and has lawful authority to accept such deposits. The employee must make note that the entire check will be deposited into the account(s) he/she specifies.

Section 2: The Baxter County Quorum Court authorizes the use of internet banking by the County Treasurer's Office to conduct the county's financial business.

Article 2: Effective Date. This ordinance shall be effective immediately upon its passage and approval by the Quorum Court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE
Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK
SPONSOR: _____
Date Adopted: _____
Votes: For: _____ Against: _____
Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2024 - _____

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS IN THE AMOUNT OF \$29,544.66 RECEIVED IN THE MONTH OF AUGUST TO THE SHERIFF'S OFFICE 2024 BUDGET.

Article 1: Affirmation. This court affirms that the Baxter County Sheriff's Office has collected the following fees, reimbursements and donations in excess of the anticipated budgeted revenue amount in the month of August 2024:

\$ 95.00 received from DWI Fines from District Court
\$ 2,236.25 received from Act 770 Fees
\$ 2,409.25 received for Installment Fees
\$ 15.00 received Donation (Check)
\$ 45.00 received Animal Claim (Cash)
\$ 75.00 received Animal Adoption
\$ 50.00 received VIN Checks
\$ 45.00 received Reimbursement (Cash)
\$ 200.00 received Donation (Checks)
\$ 400.00 received Donation (Check)
\$ 1,125.00 received Donation (Checks)
\$ 3.00 received Court Ordered Restitution (Extradition – Reserve Per Diem) (Checks)
\$ 3,310.00 received for Sale of Vehicle (Check)
\$ 3,310.00 received for Sale of Vehicle (Check)
\$ 485.42 reimbursement Inmates' Medical
\$ 562.64 reimbursement Inmate Prescriptions (Sent from BXSO to Treasurer's Office)
\$ 150.00 reimbursement Court Ordered Restitution (Extradition - Prisoner Transport) (Check)
\$ 1,000.00 reimbursement Court Ordered Restitution (Broken Window at Jail) (Check)
\$ 3,288.90 reimbursement (Check)
\$10,739.20 reimbursement (Check)

Article 2: Appropriation. It is necessary to appropriate said monies totaling \$29,544.66 to the appropriate line items in the Sheriff's Office 2024 budget.

There is hereby appropriated from the 2024 County General Fund (#1000) \$12,440.15 for the following designated expenditures:

\$ 2,286.25 to GL# 1000-0400-2001 (Sheriff: General Supplies)
\$ 3,310.00 to GL# 1000-0400-2002 (Sheriff: Small Equip)
\$ 245.00 to GL# 1000-0400-2007 (Sheriff: Fuel, Oil & Lubricants)

\$ 6,598.90 to GL# 1000-0400-2023 (Sheriff: Parts & Repairs)

There is hereby appropriated from the 2024 Animal Control Fund (#1800) \$380.00 for the following designated expenditures:

- \$ 180.00 to GL #1800-0191-2001 (Animal Control: General Supplies)
- \$ 200.00 to GL #1800-0191-2052 (Animal Control: Vet Ser)

There is hereby appropriated from the 2024 Boating & Safety Fund (#3019) \$1,125.00 for the following designated expenditures:

- \$ 1,125.00 to GL# 3019-0424-2001 (Boating & Safety: Gen Supp)

There is hereby appropriated from the 2024 Sheriff's Special Projects Fund (#3400) \$2,809.25 for the following designated expenditures:

- \$ 400.00 to GL #3400-0400-2001 (Sheriff's Projects: Gen Supp)
- \$ 2,409.25 to GL# 3400-0400-3003 (Sheriff's Projects: Computer Services)

There is hereby appropriated from the 2024 County Jail Fund (#3401) \$12,790.26 the following designated expenditures:

- \$ 10,739.20 to GL# 3401-0418-1001 (Jail: Salaries)
- \$ 3.00 to GL# 3401-0418-1099 (Jail: Transport for Prisoners)
- \$ 562.64 to GL# 3401-0418-2004 (Jail: Medicine & Drugs)
- \$ 1,000.00 to GL# 3401-0418-2023 (Jail: Parts & Repairs)
- \$ 485.42 to GL# 3401-0418-3006 (Jail: Med, Den & Hosp)

Article 3: Effective Date. This appropriation ordinance shall be effective immediately upon its passage by the quorum court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2024 –

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$190,000.00 FROM ADDITIONAL MOTOR FUEL TAX FUND (#2003) INTO THE ADDITIONAL MOTOR FUEL TAX 2024 BUDGET.

Article 1: Affirmation. the Road and Bridge Department is requesting that available funds in the amount of \$190,000.00 in the Additional Motor Fuel Tax Fund (#2003) be moved into line items in the Additional Motor Fuel Tax 2024 budget for the purpose of purchasing a hauling truck.

Article 2: Appropriation. The Quorum Court authorizes the IT Manager to make the following appropriation into the designated line items:

\$ 190,000.00 to #2003-0200-4004 (Machinery & Equipment)

Article 3: Effective Date. This appropriation ordinance shall be effective immediately upon its passage by the quorum court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

ORDINANCE NO. 2024 –

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO CHANGE THE NAME OF BAXTER COUNTY ANIMAL CONTROL TO BAXTER COUNTY ANIMAL CONTROL/SHELTER.

Article 1: Affirmation. The Baxter County Quorum Court finds it necessary to change the name of Baxter County Animal Control to Baxter County Animal Control/Shelter to accurately define the designation for the function of the department.

Article 2: Effective Date. This ordinance shall be effective immediately upon its passage and approval by the Quorum Court.

Article 3: Codification. This ordinance, as amended, shall be codified in the Baxter County Code of Ordinances.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

ORDINANCE NO. 2024 –

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE ADOPTING REVISIONS AND ADDITIONS TO THE BAXTER COUNTY PERSONNEL POLICY AND TO THE BAXTER COUNTY SHERIFF'S OFFICE PERSONNEL POLICY.

Article 1: Affirmation. It has been determined by the Baxter County Personnel Committee that revisions and additions in the Baxter County Personnel Policy and the Baxter County Sheriff's Office Policy manuals are necessary to improve the overall effectiveness and efficiency of Baxter County Government. Baxter County has provided evidence authorized by the Courts of Baxter County Americans with Disabilities Act, Sheriff's Office Credit Card Policy, Probationary Period, Improvement Warning, Termination of Employment, Employee Classifications, Direct Deposit Policy, Travel Policy, Vacation Leave, Sick Leave, Holiday Leave, Workplace Injury/Illness Reporting Policy, Qualifying Life Event, COBRA Policy, Fringe Benefits – County Owned Vehicles and Fringe Benefits – Meals and Lodging within the Baxter County Personnel Policy for Baxter County employees. The Baxter County Sheriff's Office has provided evidence authorized by the Courts of Baxter County to Americans with Disabilities Act, Sheriff's Office Credit Card Policy, Probationary Period, Termination of Employment, Employee Classifications, Direct Deposit Policy, Travel Policy, Vacation Leave, Sick Leave, Holiday Leave, Workplace Injury/Illness Reporting Policy, Qualifying Life Event, COBRA Policy, and Fringe Benefits – Meals and Lodging within the Baxter County Sheriff's Office Personnel Policy for Baxter County Sheriff's Office employees.

Section 1. The Baxter County Quorum Court hereby approves the changes and additions, as shown by attached Exhibit "A", within the Baxter County Personnel Policy and Baxter County Sheriff's Office Personnel Policy are hereby approved and implemented.

Section 2. SERVERIBILITY CLAUSE. If any provision or section of this Ordinance is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions and sections on the Ordinance and shall be severable.

Section 7. CODIFICATION. This Ordinance is to be codified in the Baxter County Code of Ordinances, §240.00, paragraph (1) and (2) and supersedes all previous Personnel Policies coded therein.

Article 2: Effective Date This Ordinance being necessary for the preservation of public peace, health, and safety, an emergency is hereby declared. This Ordinance shall be in full force and in effect from and after the date of its approval and passage.

APPROVED:

KEVIN LITTY, COUNTY JUDGE
Date Signed:

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: Personnel Committee

Date Adopted:

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

RESOLUTION NO. 2024 - _____

A RESOLUTION CONFIRMING THE APPOINTMENT OF JULIE MOODY AND THE RE-APPOINTMENTS OF CAROL PIOR AND MARC MONTE BY THE COUNTY JUDGE TO THE RODNEY VOLUNTEER FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.

NOW THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The following member of the Rodney Volunteer Fire Protection District Board of Commissioners, having been appointed by the County Judge to fill the unexpired term of Wayne Frazier set to expire October 2025, is hereby confirmed by the Quorum Court.

JULIE MOODY

Section 2. The following members of the Rodney Volunteer Fire Protection District Board of Commissioners, having been appointed by the County Judge for a term of three (3) years to expire October 2027, are hereby confirmed by the Quorum Court.

CAROL PIOR

MARC MONTE

Section 3. This Resolution shall be in full force and effect from and after its passage and approval.

APPROVAL:

KEVIN LITTY, COUNTY JUDGE
Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsors: T. Chapman – JP - 11

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

RESOLUTION NO. 2024 - _____

A RESOLUTION CONFIRMING THE APPOINTMENT OF JAMES PRESLEY AND THE RE-APPOINTMENT OF LARRY MCCORMICK BY THE COUNTY JUDGE TO THE HENDERSON VOLUNTEER FIRE DEPARTMENT BOARD OF COMMISSIONERS.

BE IT RESOLVED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The following member of the Henderson Volunteer Fire Department Board of Commissioners, having been appointed by the County Judge for a term of three (3) years to expire October 2027, is hereby confirmed by the Quorum Court:

JAMES PRESLEY

Section 2. The following member of the Henderson Volunteer Fire Department Board of Commissioners, having been re-appointed by the County Judge for a term of three (3) years to expire October 2027, is hereby confirmed by the Quorum Court:

LARRY MCCORMICK

Section 3. This resolution shall be in full force and effect from and after its passage and approval.

APPROVAL:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: R. Steiner – JP – 3

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

RESOLUTION NO. 2024 - _____

A RESOLUTION CONFIRMING THE APPOINTMENTS OF JOHN VANDERWERF, ANGELA PARNELL, TERRY MARTIN, AND ELLIOT GOLDMAN BY THE COUNTY JUDGE TO THE NORFORK FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.

NOW THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The following member of the Norfolk Fire Protection District Board of Commissioners, having been appointed by the County Judge to fill the unexpired term of Ronnie Langston set to expire August 2026, is hereby confirmed by the Quorum Court.

JOHN VANDERWERF

Section 2. The following members of the Norfolk Fire Protection District Board of Commissioners, having been appointed by the County Judge for a term of three (3) years to expire October 2027, are hereby confirmed by the Quorum Court.

ANGELA PARNELL

TERRY MARTIN

ELLIOT GOLDMAN

Section 3. This Resolution shall be in full force and effect from and after its passage and approval.

APPROVAL:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsors: T. Chapman – JP - 11

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: Present: Absent:

RESOLUTION NO. 2024 - _____

A RESOLUTION CONFIRMING THE RE-APPOINTMENTS OF RICK WILLIAMSON, JEFF DEAN AND ROGER BURESH BY THE COUNTY JUDGE TO THE MOUNTAIN HOME RURAL FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.

BE IT RESOLVED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The following members of the Mountain Home Rural Fire Protection District Board of Commissioners, having been re-appointed by the County Judge for terms of three (3) years, to expire October 2027, are hereby confirmed by the Quorum Court:

RICK WILLIAMSON

JEFF DEAN

ROGER BURESH

Section 2. This resolution shall be in full force and effect from and after its passage and approval.

APPROVAL:

MICKEY D. PENDERGRASS, COUNTY JUDGE
Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: T. Albright – JP - 6

Date Adopted: _____ Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____