

BAXTER COUNTY QUORUM COURT AGENDA

SEPTEMBER 3, 2024

THE BAXTER COUNTY QUORUM COURT WILL MEET FOR REGULAR SESSION ON TUESDAY, SEPTEMBER 3, 2024 AT 6:00 PM IN THE 2ND FLOOR COURTROOM OF THE COURTHOUSE, WITH JUDGE KEVIN LITTY PRESIDING.

- CALL TO ORDER
- DISPOSITION OF MINUTES FROM PREVIOUS MEETING
- TREASURER REPORT
- COMMITTEE REPORTS: Dennis Frank – AAC Annual Conference/Dennis Frank – Budget Committee/Cameron Davis – Economic Development Committee
- PRESENTATION:
- OLD BUSINESS
- NEW BUSINESS
 1. AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS IN THE AMOUNT OF \$10,532.87 RECEIVED IN THE MONTH OF JULY TO THE SHERIFF'S OFFICE 2024 BUDGET.
 2. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$75,000.00 FROM JAIL MAINTENANCE & OPERATION FUND (#3401) INTO THE JAIL MAINTENANCE & OPERATION 2024 BUDGET.
 3. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$5,000.00 FROM ROAD AND BRIDGE FUND (#2000) INTO THE ROAD AND BRIDGE DEPARTMENT 2024 BUDGET.
 4. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$40,000.00 FROM COUNTY GENERAL FUND (#1000) INTO BUILDING AND GROUNDS 2024 BUDGET.
 5. AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$10,000.00 FROM COUNTY GENERAL FUND (#1000) INTO ANIMAL CONTROL 2024 BUDGET.
 6. AN ORDINANCE AMENDING ORDINANCE NO. 2013-15: (AN ORDINANCE ESTABLISHING AN ELECTRONIC WARRANTS TRANSFER (DIRECT DEPOSIT) SYSTEM DIRECTLY INTO PAYEES' ACCOUNTS IN FINANCIAL INSTITUTIONS IN PAYMENT OF ANY ACCOUNT ALLOWED AGAINST THE COUNTY; AND PROVIDING AUTHORIZATION FOR INTERNET BANKING) TO INCLUDE REQUIRING ALL BAXTER COUNTY EMPLOYEES TO BE PAID BY ELECTRONIC WARRANTS TRANSFER (DIRECT DEPOSIT) SYSTEM DIRECTLY INTO THE PAYEES' ACCOUNTS IN FINANCIAL INSTITUTIONS.
 7. AN ORDINANCE AMENDING ORDINANCE NO. 2013 – 72: (AN ORDINANCE ESTABLISHING A VOLUNTARY CONTRIBUTION ON EVERY TAX STATEMENT FOR REAL PROPERTY IN BAXTER COUNTY FOR THE PURPOSE OF ANIMAL CONTROL FUNDING) TO CHANGE THE NAME TO ANIMAL SHELTER.
 8. A RESOLUTION CONFIRMING THE APPOINTMENT OF HEATHER ROSENLOF BY THE COUNTY JUDGE TO THE TRACY AREA FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.
 9. A RESOLUTION CONFIRMING THE RE-APPOINTMENT OF LUKE GLASSCOCK AND NATHAN BYRD BY THE COUNTY JUDGE TO THE LONE ROCK VOLUNTEER FIRE DEPARTMENT BOARD OF COMMISSIONERS.
- ANNOUNCEMENTS:
- ADJOURNMENT

APPROPRIATION ORDINANCE NO. 2024 - _____

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS IN THE AMOUNT OF \$10,532.87 RECEIVED IN THE MONTH OF JULY TO THE SHERIFF'S OFFICE 2024 BUDGET.

Article 1: Affirmation. This court affirms that the Baxter County Sheriff's Office has collected the following fees, reimbursements and donations in excess of the anticipated budgeted revenue amount in the month of July 2024:

- \$ 127.50 received from DWI Fines from District Court
- \$ 3,609.25 received from Act 770 Fees
- \$ 4,217.50 received for Installment Fees
- \$ 35.00 received Donation (Check)
- \$ 75.00. received Animal Adoption
- \$ 75.00 received VIN Checks
- \$ 110.00 received Reimbursement (Cash & Check)
- \$ 400.00 received Donation (Cash)
- \$ 400.00 received Donation (Cash)
- \$ 20.00 received Court Ordered Restitution (Extradition – Reserve Per Diem) (Checks)
- \$ 351.87 reimbursement Inmates' Medical
- \$ 351.70 reimbursement Inmate Prescriptions (Sent from BXSO to Treasurer's Office)
- \$ 240.76 reimbursement Court Ordered Restitution (Extradition - Prisoner Transport) (Check)
- \$ 75.00 reimbursement Court Ordered Restitution (Check)
- \$ 444.29 reimbursement (Check)

Article 2: Appropriation. It is necessary to appropriate said monies totaling \$10,532.87 to the appropriate line items in the Sheriff's Office 2024 budget.

There is hereby appropriated from the 2024 County General Fund (#1000) \$4,052.51 for the following designated expenditures:

- \$ 3,684.25 to GL# 1000-0400-2001 (Sheriff: General Supplies)
- \$ 368.26 to GL# 1000-0400-2007 (Sheriff: Fuel, Oil & Lubricants)

There is hereby appropriated from the 2024 Animal Control Fund (#1800) \$1,020.00 for the following designated expenditures:

- \$ 185.00 to GL #1800-0191-2001 (Animal Control: General Supplies)
- \$ 35.00 to GL #1800-0191-2052 (Animal Control: Vet Ser)
- \$ 400.00 to GL #1800-0191-3022 (Animal Control: Cell Phone & Pagers)
- \$ 400.00 to GL #1800-0191-3060 (Animal Control: Utilities)

There is hereby appropriated from the 2024 Sheriff's Special Projects Fund (#3400) \$4,217.50 for the following designated expenditures:

- \$ 4,217.50 to GL# 3400-0400-3003 (Sheriff's Projects – Computer Services)

There is hereby appropriated from the 2024 County Jail Fund (#3401) \$1,242.86 the following designated expenditures:

- \$ 20.00 to GL# 3401-0418-1099 (Jail: Transport for Prisoners)
- \$ 351.70 to GL# 3401-0418-2004 (Jail: Medicine & Drugs)
- \$ 444.29 to GL# 3401-0418-2005 (Jail: Food)
- \$ 75.00 to GL# 3401-0418-2023 (Jail: Parts & Repairs)
- \$ 351.87 to GL# 3401-0418-3006 (Jail: Med, Den & Hosp)

Article 3: Effective Date. This appropriation ordinance shall be effective immediately upon its passage by the quorum court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2024 --

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$75,000.00 FROM JAIL MAINTENANCE & OPERATION FUND (#3401) INTO THE JAIL MAINTENANCE & OPERATION 2024 BUDGET.

Article 1. Affirmation: the Sheriff is requesting that available funds in the amount of \$75,000.00 in the Jail Maintenance & Operation Fund (#3401) be moved into line items in the Jail Maintenance & Operation 2024 budget for the purpose of appropriate assignment of expenditures.

Article 2. Appropriation: The Quorum Court authorizes the IT Manager to make the following appropriation into the designated line items:

- \$ 15,000.00 to #3401-0418-2002 (Small Equipment)
- \$ 5,000.00 to #3401-0418-2006 (Clothing and Uniforms)
- \$ 35,000.00 to #3401-0418-2023 (Parts and Repairs)
- \$ 5,000.00 to #3401-0418-3003 (Computer Services)
- \$ 5,000.00 to #3401-0418-3009 (Other Professional Services)
- \$ 10,000.00 to #3401-0418-1005 (Overtime)

Article 3. Effective Date: This appropriation ordinance shall be effective immediately upon its passage by the quorum court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: Budget Committee

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2024 –

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$5,000.00 FROM ROAD AND BRIDGE FUND (#2000) INTO THE ROAD AND BRIDGE DEPARTMENT 2024 BUDGET.

Article 1. Affirmation: It is necessary to appropriate funds in the amount of \$5,000.00 from Road and Bridge Fund (#2000) into Road and Bridge Department 2024 Budget. Funds received from Entergy Arkansas, LLC for lease of property during the storm cleanup need to be appropriated to help with the purchase of a vehicle.

Article 2. Appropriation: The Quorum Court authorizes the IT Manager to make the following appropriation into the designated line item:

\$ 5,000.00 to #2000-0200-4005 (Purchase of Vehicle)

Article 3. Effective Date: This appropriation ordinance shall be effective immediately upon its passage by the quorum court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2024 - _____

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$40,000.00 FROM COUNTY GENERAL FUND (#1000) INTO BUILDING AND GROUNDS 2024 BUDGET.

Article 1. Affirmation: The Building and Grounds Department is requesting an allocation of funds within the 2024 budget for the purpose of reimbursement for Hazard Mitigation Plan.

Article 2. Designation: There are sufficient funds available for said transfer.

Article 3. Appropriation: The Quorum Court authorizes the IT Manager to make the following appropriation into the designated line item:

\$ 40,000.00 to GL #1000-0111-3009 (Other Professional Services)

Article 4. Effective Date: This appropriation ordinance shall be effective immediately upon its passage by the quorum court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

APPROPRIATION ORDINANCE NO. 2024 - _____

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$10,000.00 FROM COUNTY GENERAL FUND (#1000) INTO ANIMAL CONTROL 2024 BUDGET.

Article 1. Affirmation: The Animal Control is requesting an allocation of funds within the 2024 budget for the purpose of appropriate assignment of expenditures.

Article 2. Designation: There are sufficient funds available for said transfer.

Article 3. Appropriation: The County Treasurer is authorized to transfer \$10,000.00 from County General Fund (#1000) into Animal Control Fund (#1800).

The Quorum Court authorizes the IT Manager to make the following appropriation into the designated line items:

- \$2,000.00 to GL #1800-0191-2001 (General Supplies)
- \$2,500.00 to GL #1800-0191-2023 (Parts & Repairs)
- \$2,500.00 to GL #1800-0191-2052 (Veterinary Services)
- \$2,500.00 to GL #1800-0191-3060 (Utilities - Electricity)
- \$ 500.00 to GL #1800-0191-3022 (Cell Phones & Pagers)

Article 4. Effective Date: This appropriation ordinance shall be effective immediately upon its passage by the quorum court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

ORDINANCE NO. 2024 -

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE AMENDING ORDINANCE NO. 2013 - 15: (AN ORDINANCE ESTABLISHING AN ELECTRONIC WARRANTS TRANSFER (DIRECT DEPOSIT) SYSTEM DIRECTLY INTO PAYEES' ACCOUNTS IN FINANCIAL INSTITUTIONS IN PAYMENT OF ANY ACCOUNT ALLOWED AGAINST THE COUNTY; AND PROVIDING AUTHORIZATION FOR INTERNET BANKING) TO INCLUDE REQUIRING ALL BAXTER COUNTY EMPLOYEES TO BE PAID BY ELECTRONIC WARRANTS TRANSFER (DIRECT DEPOSIT) SYSTEM DIRECTLY INTO THE PAYEES' ACCOUNTS IN FINANCIAL INSTITUTIONS.

Article 1: Affirmation The Baxter County Quorum Court finds it necessary to require all Baxter County Employees to be paid by Electronic Warrants Transfer (Direct Deposit) system directly into the payees' accounts in financial institutions.

Section 1. Effective January 1, 2025, all Baxter County Employees shall be required to accept payment of salary or wages by electronic warrants transfer. The electronic warrants transfer shall be made in the form of a direct deposit of funds to the account of the beneficiary of such payment in any financial institution equipped for electronic fund transfers, provided that such financial institution is designated in writing by such beneficiary and has lawful authority to accept such deposits. The employee must make note that the entire check will be deposited into the account(s) he/she specifies.

Section 2: The Baxter County Quorum Court authorizes the use of internet banking by the County Treasurer's Office to conduct the county's financial business.

Article 2: Effective Date This ordinance shall be effective immediately upon its passage and approval by the Quorum Court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

ORDINANCE NO. 2024 -

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE AMENDING ORDINANCE NO. 2013 - 72: (AN ORDINANCE ESTABLISHING A VOLUNTARY CONTRIBUTION ON EVERY TAX STATEMENT FOR REAL PROPERTY IN BAXTER COUNTY FOR THE PURPOSE OF ANIMAL CONTROL FUNDING) TO CHANGE THE NAME TO ANIMAL SHELTER.

Article 1: Affirmation The Baxter County Quorum Court finds it necessary to change the name of Animal Control to Animal Shelter.

WHEREAS, this ordinance provides a funding mechanism by which to carry out previously authorized ordinances for the provision of Animal Shelter services, i.e. Ordinance No. 1992-10, 2003-2, and 2009-59; and

WHEREAS, Arkansas Code Ann. § 26.25.106 and § 26-73-103(a) authorize the imposition and levying of voluntary taxes (contributions/donations) for the benefit of residents; and the Arkansas Attorney General in Opinion No. 94-003 and 2011-149 has opined that a county quorum court can establish a voluntary tax by ordinance; and

WHEREAS, Arkansas Code Ann § 14-14-802 states that a county government, acting through the quorum court, may provide through ordinance for community services, such as animal shelter; and

WHEREAS, the Baxter County Budget Committee met on August 14th, 2013 and recommended that the Baxter County Quorum Court establish a voluntary tax (contribution) for the purpose of additional funding of the Baxter County Animal Shelter facility.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS THAT:

Section 1. There is hereby levied an annual Voluntary Contribution at a minimum \$15.00 per every tax statement for real property in Baxter County for the purpose of additional funding of the Baxter County Animal Shelter facility.

Section 2. The Baxter County Tax Collector is hereby directed to include on the annual tax statement mailed to each real property owner the Voluntary Contribution for Animal Shelter Services. Upon receipt of the statement, the taxpayer will have the option of making the voluntary contribution or not.

Section 3. The collections from the Voluntary Contribution shall be placed in the Animal Control Fund (#1800). As per Arkansas Code Ann. § 26-25-106, these funds shall be used exclusively to finance the operation and maintenance of Animal Shelter services for the County.

Section 4. the Baxter County Judge is hereby authorized to expand animal shelter services by this Voluntary Contribution. Such services may include, but are not limited to the

expansion of facilities, equipment, personnel, training, operation and maintenance. If, in the opinion of the Quorum Court, it would be in the best interest of the County to contract for the provision of any such services, then the County Judge is hereby authorized to enter into all necessary contracts to provide animal shelter services.

Section 5. It is hereby determined by the Quorum Court of Baxter County that a dire need exists for additional funding of animal shelter services for the county to protect the life, health, safety and welfare of its residents and that a Voluntary Contribution is the best mechanism for the provision of such services at this time.

Article 2: Effective Date This ordinance shall be effective immediately upon its passage and approval by the Quorum Court.

APPROVED:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

SPONSOR: _____

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

RESOLUTION NO. 2024 - _____

A RESOLUTION CONFIRMING THE APPOINTMENT OF HEATHER ROSENLOF BY THE COUNTY JUDGE TO THE TRACY AREA FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS.

NOW THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:

Section 1. The following member of the Tracy Area Fire Protection District Board of Commissioners, having been appointed by the County Judge for a term of three (3) years to expire June 2027, is hereby confirmed by the Quorum Court.

HEATHER ROSENLOF

Section 2. This Resolution shall be in full force and effect from and after its passage and approval.

APPROVAL:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsors: R. Steele - JP - 8

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____

RESOLUTION NO. 2024 - _____

A RESOLUTION CONFIRMING THE RE-APPOINTMENTS OF LUKE GLASSCOCK AND NATHAN BYRD BY THE COUNTY JUDGE TO THE LONE ROCK VOLUNTEER FIRE DEPARTMENT BOARD OF COMMISSIONERS.

BE IT RESOLVED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, THAT:

Section 1. The following members of the Lone Rock Volunteer Fire Department Board of Commissioners, having been re-appointed by the County Judge for a term of three (3) years to expire September 2027, are hereby confirmed by the Quorum Court:

LUKE GLASSCOCK

NATHAN BYRD

Section 2. This resolution shall be in full force and effect from and after its passage and approval.

APPROVAL:

KEVIN LITTY, COUNTY JUDGE

Date Signed: _____

ATTEST:

CANDA J. REESE, COUNTY CLERK

Sponsor: T. Chapman JP- 11

Date Adopted: _____

Votes: For: _____ Against: _____

Abstain: _____ Present: _____ Absent: _____